

UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF LOUISIANA  
MONROE DIVISION

TAYLA GREENE

CIVIL ACTION NO. 3:20-CV-00578

VERSUS

JUDGE TERRY A. DOUGHTY

DAKOTA DEMOSS ET AL

MAG. JUDGE KAYLA D. MCCLUSKY

**SCHEDULING ORDER**

In accordance with Rule 16(b) of the Federal Rules of Civil Procedure, the following dates are set on the docket of Judge Terry A. Doughty:

**June 17, 2024 at 9:00A.M.**

**JURY TRIAL before Judge Doughty in Monroe,  
2nd floor Courtroom**

**May 16, 2024 at 10:00 A.M.**

**PRETRIAL CONFERENCE WITH Magistrate  
Judge McClusky by telephone.**

**May 13, 2024 by 5:00 P.M.**

**PRETRIAL ORDER\***

\*See format on Judge Doughty's forms page at  
[www.lawd.uscourts.gov](http://www.lawd.uscourts.gov).

**SPECIAL REQUIREMENTS ENFORCED BY THE COURT**

- A. Motions to Extend Deadlines.** A motion to extend any deadline shall include a statement that the granting of the motion shall or shall not affect any other deadline or the trial date. Filing a motion to extend a deadline does not, in and of itself, result in an extension of time. Therefore, motions for extensions of time must be filed as soon as possible, but in any event, not later than the day before the existing deadline.
- B. Dispositive Motion Deadline.** Motions to extend the dispositive motion deadline are disfavored and will be granted only in exceptional circumstances.
- C. Motions to Continue Trial.** Except in extraordinary situations, no motion to continue the trial because of a trial conflict will be considered earlier than one month prior to the date of the trial.
- D. Scheduling Conferences.** The Court does not hold scheduling conferences to reschedule trial dates. If the Court feels a conference would be helpful, it will refer the matter to the Magistrate Judge for a conference at that time.
- E. Courtesy Copies.** An electronic copy of the motion and all memoranda only (no attachments) shall be e-mailed in WordPerfect or Word Format to: [Doughty\\_motions@lawd.uscourts.gov](mailto:Doughty_motions@lawd.uscourts.gov). If attachments to the motion or response exceed 50 pages, paper copies of the attachments shall be provided to chambers:

Hon. Terry A. Doughty  
United States District Judge  
201 Jackson Street, Suite 215  
Monroe, Louisiana 71201

**F. Exhibits For Court Proceedings.**

**THIS SECTION HAS CHANGED. PLEASE READ CAREFULLY.**

**Counsel for each party will be responsible for presenting their own evidence.**

In **jury** trials, all exhibits and depositions will be displayed to the jury on the electronic monitors in the courtroom. One paper copy of the exhibits admitted into evidence shall be provided for use during jury deliberations. That copy will be returned at the end of the trial. Additionally, and in accordance with the Notice Regarding Exhibits For Court Proceedings, an electronic copy of the exhibits Must also be submitted to the Court.

In **bench** trials, exhibits may be displayed on the electronic monitors in the Courtroom or counsel may provide bench books for the Judge, Law Clerk and witness. Additionally, and in accordance with the Notice Regarding Exhibits For Court Proceedings, an electronic copy of the exhibits Must also be submitted to the Court.

- G. Joint Submissions.** It is the duty of all counsel to notify the Court in writing if, after good faith reasonable effort, any party cannot obtain the cooperation of opposing counsel on matters requiring joint submissions, including the Pretrial Order, Joint Jury Instructions, Joint Jury Verdict Form, or edited trial depositions.
- H. Trial Depositions.** Unless excused by Judge Doughty for good cause shown, trial depositions in **jury** cases shall be videotaped. Any depositions that are intended to be used in evidence (other than for impeachment only) must be taken by video. Naturally, if a witness becomes unavailable unexpectedly, a deposition may still be read to the jury. However, parties are responsible for providing their own readers.
- I. Computation of Deadlines.** If a deadline falls on a Saturday, Sunday, or federal holiday, the effective date is the first business day following the deadline.
- J. Notification of Settlement.** If parties reach a settlement, they are to file a Notice of Settlement immediately. The Court will then issue an order allowing the parties 60 days to consummate the settlement and file a Joint Stipulation of Dismissal.
- K. Abbreviated or Extended Scheduling Orders.** Within 30 days of issuance of this Scheduling Order, any party may file a motion to set a status conference with the Magistrate Judge to consider issuing a new Scheduling Order with an abbreviated or extended discovery calendar.
- L. Consent Trials.** In accordance with 28 U.S.C. 63(c)-(h), the parties may consent to proceed with a jury or a bench trial before a United States Magistrate Judge. If the parties wish to proceed before a United States Magistrate Judge, they are more likely to go to trial on the designated date. A consent

form (AO-85 Notice, Consent, and Reference of a Civil Action to a Magistrate Judge) can be found on the official U.S. Court's website at [www.uscourts.gov](http://www.uscourts.gov).

- M. Judgments.** Within 21 days of the Court's or the jury's ruling at the conclusion of a trial, counsel shall submit a proposed judgment, approved as to form by both sides. If counsel cannot agree on a judgment, then each side must submit its own proposed judgment with an explanation of objections to the other party's proposed judgment within the 21-day period.
- N. Communication with the Court.** Counsel are reminded that they should refer to this Scheduling Order, the Federal Rules of Criminal or Civil Procedure, the Local Rules for the Western District of Louisiana, and the Guide to Practice on the Court's website ([www.lawd.uscourts.gov](http://www.lawd.uscourts.gov)) **prior** to contacting Chambers. Counsel are further reminded that if they wish to discuss a substantive matter they should file a motion for a telephone status conference. If it is a matter of urgency, counsel should initiate a telephone conference call with opposing counsel prior to contacting Chambers staff.
- O. Facsimile Transmissions.** Counsel shall not fax pleadings, courtesy copies, or correspondence to Chambers without specific prior permission.
- P. Mediation.** If all counsel are interested in mediation, they may contact Magistrate Judge McClusky for referral to another United States Magistrate Judge willing to mediate their case.

### **PRETRIAL DEADLINES**

#### **1. JOINDER OF PARTIES AND AMENDMENT OF PLEADINGS**

**November 03, 2023**                      Deadline for joinder of parties and amendment of pleadings.  
(195 days before PTC)

**2. WITNESS LISTS.** All witness lists exchanged by the parties shall include the name and address of the witness and a brief statement of the nature of the witness's expected testimony. This requirement does not preclude earlier disclosure if requested by counsel in formal discovery. Additionally, parties are required to supplement their list immediately with the names of any additional witnesses who become known after the date the initial witness list is due.

- December 01, 2023**                      a.        Plaintiff's witness list delivered to defendant.  
(165 days before PTC)
- December 13, 2023**                      b.        Defendant's witness list delivered to plaintiff.  
(155 days before PTC)
- December 13, 2023**                      c.        Plaintiff identifies experts to opposing party.  
(155 days before PTC)
- December 28, 2023**                      d.        Defendant identifies experts to opposing party.  
(140 days before PTC)

These initial witness lists shall not be filed.

**3. EXPERT REPORTS.** Expert reports to be disclosed in compliance with Fed.R.Civ. P. 26(a)(2)(B), except for the listing of any other cases in which the expert has testified as an expert at trial or by deposition within the preceding four years, shall be delivered to opposing party. If there is any subsequent change in the expert's opinion or its basis, the offering attorney must notify all counsel within 7 days. This requirement does not preclude earlier disclosure if requested by counsel in formal discovery.

**December 18, 2023**  
(150 days before PTC)

a. Plaintiff's expert reports delivered to defendant.

**January 02, 2024**  
(135 days before PTC)

b. Defendant's expert reports delivered to plaintiff.

**4. TREATING HEALTH CARE PROVIDERS.** Treating health care providers are not considered experts under the Federal Rules of Civil Procedure and not subject to the provisions for experts in this Scheduling Order. However, the Court requires that reports of treating health care providers, if any, be furnished to opposing counsel immediately upon receipt.

**5. DISCOVERY.**

**January 02, 2024**  
(135 days before PTC)

Discovery completion deadline.

To allow time for responses, written discovery must be served more than thirty (30) days before the deadline.

**6. MOTIONS TO COMPEL**

**January 02, 2024**  
(135 days before PTC)

Deadline for filing motions to compel.

**7. EXPERT DEPOSITIONS**

**February 01, 2024**  
(105 days before PTC)

Unless deposed earlier, experts must be available for deposition during the two weeks before this date.

**8. DISPOSITIVE MOTIONS**

**February 16, 2024**  
(90 days before PTC)

Deadline for filing dispositive motions.

**9. PRETRIAL ORDER**

**April 12, 2024**

(30 days before PTO filed)

a. No later than this date, counsel for plaintiff shall serve upon counsel for all other parties the proposed contents of the pretrial order.

**April 18, 2024**

(25 days before PTO filed)

b. No later than this date, defense counsel shall serve upon counsel for all other parties all matters to be incorporated in the pretrial order. Additionally, defense counsel should submit any objections or changes to the proposals served by counsel for plaintiff.

**April 23, 2024**

(20 days before PTO filed)

c. All trial counsel shall confer to prepare the proposed pretrial order. The Court prefers that such conference occur in person, but should a face-to-face meeting not be feasible or practical, counsel may confer by telephone.

**May 06, 2024**

(7 days before PTO filed)

d. It is the duty of all counsel to notify the Court in writing no later than 7 days before the pretrial order is to be filed, if, after reasonable effort, any party cannot obtain the cooperation of other counsel.

**May 13, 2024**

(Monday before PTC)

e. The proposed PRETRIAL ORDER must be filed with the Clerk of Court by 5:00 P.M. FAILURE TO COMPLY MAY RESULT IN SANCTIONS.

## **10. PRETRIAL CONFERENCE**

**May 16, 2024**

**at 10:00 A.M. WITH  
MAGISTRATE JUDGE**

All trial counsel must participate.

## **11. MOTIONS IN LIMINE**

**April 19, 2024**

(26 days before PTC)

Deadline for filing motions in limine.

## **12. EXCHANGE OF EXHIBITS**

**April 23, 2024**

(Day counsel confer to prepare PTO)

Exchange of a numbered set of all exhibits between counsel.

### 13. PRETRIAL SUBMISSIONS

All pretrial submissions shall be filed with the Clerk of Court no later than 4:30 P.M. on the date specified below. **Sanctions may be imposed by the Court for failure to comply.**

#### a. PROPOSED FINDINGS OF FACT AND CONCLUSIONS OF LAW (BENCH TRIALS)

**June 07, 2024**  
(10 days before trial)

Counsel for each party shall file a memorandum setting forth its proposed findings of fact and conclusions of law. Proposed findings of fact shall be in the form of an outline listing EACH WITNESS including any witness testifying by deposition. Under the name of each witness shall be a numbered list of the proposed facts that witness will testify to.

Proposed conclusions of law shall consist of a statement of the controlling law, as well as an application of the facts in the case to the controlling law. Proposed conclusions of law shall include pinpoint legal citations to supporting authority.

#### b. JOINT BENCH VERDICT FORM (BENCH TRIALS)

**June 07, 2024**  
(10 days before trial)

Counsel shall also file a JOINT VERDICT FORM, similar to a jury verdict form, for use by the Court as a checklist to ensure that all claims are resolved. The form shall be ONE DOCUMENT PREPARED JOINTLY BY ALL PARTIES. Any contested interrogatories should be clearly labeled.

#### c. JOINT JURY INSTRUCTIONS AND VERDICT FORM (JURY TRIALS)

**June 07, 2024**  
(10 days before trial)

Joint proposed jury instructions shall be filed. They shall also be submitted to Chambers by e-mail to Doughty\_motions@lawd.uscourts.gov in Word, WordPerfect or Rich Text format. The proposed jury instructions shall consist of ONE RUNNING SCRIPT, PREPARED JOINTLY, based on the Fifth Circuit's Pattern Civil Jury Instructions. Counsel shall cite to all Fifth Circuit Pattern Instructions by number. Any non-pattern instructions shall include pinpoint citations to legal authority. Any contested instructions should be clearly labeled and followed by the objection of the opposing party with any applicable legal authority for the objection.

A joint proposed jury verdict form shall also be filed. The verdict form shall also be submitted by e-mail to Doughty\_motions@lawd.uscourts.gov in Word, WordPerfect or Rich Text Format. The proposed verdict form shall be ONE DOCUMENT PREPARED JOINTLY BY ALL PARTIES. Any contested interrogatories should be clearly labeled and followed by the objection of the opposing party with any applicable legal authority for the objection.

**d. PRETRIAL MEMORANDA (JURY AND BENCH TRIALS)**

**May 13, 2024**  
(Monday before PTC)

Each party shall file a memorandum on the following if applicable, and provide a courtesy copy to chambers.

**i. CONTESTED ISSUES OF LAW**

All parties shall file memoranda on any contested issues of law to be decided by the Court.

**ii. OUTSTANDING DISCOVERY ISSUES**

All parties shall file memoranda on any outstanding discovery issues, including any issues relating to expert qualifications and testimony.

**iii. OBJECTIONS TO TRIAL DEPOSITIONS (JURY AND BENCH TRIALS)**

All parties shall file memoranda on objections to trial depositions, if any.

**Counsel shall be prepared to discuss these submissions at the Pre-Trial Conference.**

In Chambers, at Monroe, Louisiana, on this 16th day of December, 2022.



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KAYLA DYE MCCCLUSKY  
UNITED STATES MAGISTRATE JUDGE